

# North Carolina Transportation Notification System (NC TNS)

The North Carolina Division of Motor Vehicles' (DMV) has developed the North Carolina Transportation Notification System (NC TNS). This system is designed to provide subscribers with up to the minute detailed information on any licensed driver within the state of North Carolina. With NC TNS your agency can review driving records for occurrences of convictions, suspensions, disqualifications and points.

## Benefits of NC TNS

- 24/7 access to driver records
- Reports current driver status conditions directly from the DMV State Automatic Driver License System. (SADLS)
- DMV Driver Help Desk assistance

Currently, DMV is piloting the system statewide. You may participate in the pilot at no cost to your agency. The end of the pilot program has not been determined and participation is voluntary.

To participate in the program you must complete the following steps:

- Send a written request on company letter head requesting access to the system.
- State in the letter reasons why the access is needed.
- State what the company/agency will do with the information if it is granted.

See sample letter on next page.

The letter should be address and sent to:

NCDMV – Crash and Bulk Data Management  
Attention: Security Coordinator  
3106 MSC  
Raleigh, NC 27697-3106

Upon approval from the Security Coordinator, a packet containing information about the system you have chosen as well as documents pertinent to setting up your account will be mailed to you. Additional questions or concerns should be directed to Tonya Penny, Administrative Specialist, Policy and Governance Unit/Crash and Bulk Data Management, NCDMV at the same address listed above. Tonya Penny's email address is [typenny@ncdot.gov](mailto:typenny@ncdot.gov), and her contact number is 919-615-5650.

DISCLAIMER: This is a sample guideline furnished to you by Glatfelter Commercial Ambulance. Your organization should review this guideline and make the necessary modifications to meet your organization's needs. The intent of this guideline is to assist you in reducing exposure to the risk of injury, harm or damage to personnel, property and the general public. For additional information on this topic, contact our Risk Control Representative at 800.233.1957.

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***Sample Letter on Department Letterhead***

**Emergency Services Organization  
(Full legal name of F.D., EMS or other)  
400 Any Street  
Anytown, NC 55555**

Date:

Crash and Bulk Data Management  
Attention: Security Coordinator  
3106 MSC  
Raleigh, NC 27697-3106

To whom it may concern,

The (ABC Fire Department/EMS Agency) is requesting access to the North Carolina Transportation Notification System for all members/employees currently on our active NC State roster.

Our purpose and intent of access is to evaluate drivers of Emergency Vehicles pre-hire and pre-membership/employment with our agency. We also intend to perform annual evaluations of members/employees driving history to determine if citations or violations exist that the member/employee has not disclosed to the organization. These citations or violations may or may not exclude the member/employee from operating an emergency vehicle for our agency. This decision will be at the discretion of the agency based on established rules, regulations, standard operating procedures and or decisions made by the governing body of the agency.

Upon termination, retirement or any other applicable separation from the agency; access for that member will be revoked by the agency. The agency further agrees not to disclose the information to any other person or agency, except as is required by NC State Law.

Sincerely,

Agency Official

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